

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Thursday, December 20, 2018 at 6:00 p.m.**
At the TransAqua Riverview Operations Centre Boardroom

IN ATTENDANCE: David Muir, Chair
Michel Desjardins, Secretary
Jennifer Dingman, Treasurer
Chanel Michaud, Commissioner
Bryan Inglis, Commissioner
Yves Gagnon, Commissioner
Kevin Rice, General Manager

ABSENT:

1. Chairman's remarks and approval of Agenda

The Chair opened the public meeting.

Motion:

That the agenda be approved as modified;

- To add Items 4.1, 4.2, 4.3, 4.4 and 6.1 from the Private Meeting to the agenda at Item 9.

Moved by: Bryan Inglis

Seconded by: Jennifer Dingman

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting – November 15, 2018

Motion:

That the Minutes be approved as presented.

Moved by: Yves Gagnon

Seconded by: Bryan Inglis

MOTION CARRIED

2.2 Procès-verbal de la réunion de la réunion du 25 novembre 2018

Motion:

That the French Minutes be approved as presented.

Moved by: Yves Gagnon

Seconded by: Jennifer Dingman

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

None

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for December 2018. Discussion followed and various questions asked were clarified by K. Rice.

4.1 Items arising listed in Appendix 1

4.2 General Manager Report – December 2018

Motion:

That the Commission receive and file all Reports in the Consent Agenda.

Moved by: Yves Gagnon

Seconded by: Jennifer Dingman

MOTION CARRIED

5. **Submissions by Commissioners**

None

6. Business Matters

6.1 Bioreactor Blower Equipment Contract

Motion: That the Commission accept the quotation for the Aeration Equipment (Blowers) from Sulzer Pumps (Canada) Inc. for the total amount of **\$702,728.00** (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Chanel Michaud

Seconded by: Bryan Inglis

MOTION CARRIED

6.2 Phase 3A, 3B and 5 Concrete Supply Contract

Motion: That the Commission:

1. Approve the negotiated rates for the Project Phase 3A, 3B and 5 concrete supply from OSCO Concrete NB Ltd. in the amount of **\$1,971,090** (not including HST) with the understanding that some of the items are based on unit prices and final payment amount to be determined from field measurements;
2. Approve the concrete related items budget in the amount of **\$924,000** (not including HST) with the understanding that some of the items are based on unit prices and final payment amount to be determined from field measurements; and
3. Authorize the General Manager to administer and make payments associated with this contract.

Moved by: Yves Gagnon

Seconded by: Chanel Michaud

MOTION CARRIED

6.3 Phase 3A, 3B, 3C and 5 Concrete Reinforcement Contract

Motion: Considering the uncertainty of future price increases for steel and that Harris Rebar has performed very well, I move that the Commission approve in principal, the submission from Harris Rebar for the provision and placement of fabricated reinforcing steel in the amount of **\$3,285,000.00** (not including HST) following acceptance of the final pricing and any adjustments once the detailed design has been finalized and cost estimates developed fully.

Moved by: Chanel Michaud

Seconded by: Bryan Inglis

MOTION CARRIED

6.4 Phase 3A Concrete Formwork Contract

When the question was asked to INFC about how to reduce the amount of tendering required for the same type of work throughout Phases 3, 4 and 5, INFC informed TransAqua that adding language to the effect that “additional work may be awarded” be included in the original tender document such that all bidders are aware that there could be additional future work awarded to the winning bidder. K. Rice explained that the original tender bid approved by the Commission at its August 23, 2018 Public Meeting received 2 bids of which Lancor was the lowest bidder. The second bidder’s price was twice as high as the lowest bidder.

Motion: Considering that Lancor Concrete Contractors Ltd. Has performed very well for Phases 3C and 4, I move that the Commission approve in principal, the submission from Lancor Concrete Contractors Ltd. for the provision and placement of concrete formwork in the amount of **\$5,640,000.00** (not including HST) following acceptance of the final pricing and any adjustments once the detailed design has been finalized and cost estimates developed fully.

Moved by: Jennifer Dingman

Seconded by: Chanel Michaud

MOTION CARRIED

6.5 Fox Creek WWPS Pump Equipment Contract

K. Rice informed the Commission that Xylem was not the lowest bidder however the product that Xylem was providing had a higher rating for 11 performance criteria than the other bidders leading to the recommendation to award the contract to Xylem.

Motion: That the Commission approve in principal, the submission from Xylem Water Solutions for three Submersible Dry Pit Pumps in the amount of **\$187,500.00** following acceptance of the final pricing and any adjustments once the Substructure design has been finalized and cost estimates developed fully.

Moved by: Chanel Michaud

Seconded by: Bryan Inglis

MOTION CARRIED

6.6 2019 Property and Casualty Insurance Renewal Contract

Motion: that the Commission;

1. Award the 2019 Property and Casualty Insurance Renewals Contract to Jardine Lloyd Thompson Canada for the commercial property, crime, equipment breakdown, umbrella and automobile insurance in the amount of \$94,929
2. Award the 2019 Cyber liability coverage of \$1,000,000 for an annual premium of \$3,650
3. Authorize the General Manager to administer and make payments associated with this contract.

Moved by: Yves Gagnon

Seconded by: Bryan Inglis

MOTION CARRIED

7. **Consideration of Issues Separated from the Consent Agenda**

No items

8. **Supplemental Agenda**

No items

9. **Items arising from the Private Meeting**

Motion:

That items 4.1, 4.2, 4.3, 4.4 and 6.1 being the Motion from the Private Meeting be ratified.

Moved by: Bryan Inglis

Seconded by: Jennifer Dingman

MOTION CARRIED

10. **Information Items**

- 10.1 2018 Public Opinion Survey (Tabled for discussion at the January 17, 2019 Public Meeting)
- 10.2 Approved Minutes of the Technical Committee Meeting of September 12, 2018
- 10.3 VFA Pump Equipment Contract

11. Adjournment

Motion: That the meeting be adjourned.

Moved by: Chanel Michaud

Seconded by: Bryan Inglis

MOTION CARRIED

The meeting adjourned at 7:35 pm

Next meeting – January 17, 2019