

GREATER MONCTON WASTEWATER COMMISSION APPROVED MINUTES OF REGULAR MEETING

DATE: Thursday, July 16, 2020 at 6:00 p.m.
TransAqua Riverview Operations Centre

IN ATTENDANCE: David Muir, Chair
Michel Desjardins, Secretary
Jennifer Dingman, Treasurer (Teleconference)
JP Ouellette, Commissioner (Webex)
Kevin Rice, General Manager

ABSENT: Bryan Inglis, Commissioner
Yves Gagnon, Commissioner

1. Chairman's remarks and approval of Agenda

The Chair opened the public meeting.

Motion: That the agenda be approved as modified to add Item 4.1 from the Private Meeting to the agenda at Item 9.

Moved by: JP Ouellette

Seconded by: Jennifer Dingman

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting – June 18, 2020

Motion: That the Minutes be approved as presented.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

2.2 Procès-verbal de la réunion ordinaire du 18 juin 2020

Motion: That the French Minutes be approved as presented.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

2.3 Minutes of Regular Meeting – June 25, 2020

Motion: That the Minutes be approved as presented.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

2.4 Procès-verbal de la réunion ordinaire du 25 juin 2020

Motion: That the French Minutes be approved as presented.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

None

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for July 2020. Discussion followed and various questions asked were clarified by K. Rice.

4.1 Items arising listed in Appendix 1

4.2 General Manager Report – July 2020

4.3 June YTD Budget Forecast

4.4 June YTD Safety Update

Motion: That the Commission receive and file all Reports in the Consent Agenda.

Moved by: Jennifer Dingman

Seconded by: JP Ouellette

MOTION CARRIED

5. Submissions by Commissioners

- 5.1 GMWC Chair Muir provided an update to the Commission Board regarding a meeting that was held at the request of the Town of Riverview with the General Manager to discuss the Town of Riverview's recent water shortage issues.

6. Business Matters

6.1 Federation of Canadian Municipalities Municipal Asset Management Program Funding Application

Motion: That the Commission:

1. Direct the General Manager to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management System Project;
2. The Commission commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
 - Asset inventory Information Upload into CMMS (Lucity);
 - Risk Assessment and Condition Rating; and
 - Asset Management Plan
3. The Commission commits \$26,250.00 from the 2020 GMWC Operations Budget towards the cost of this initiative.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

6.2 Security Camera System Upgrade

Motion: That the Commission accept the quotation for the Security Camera System Upgrade from Atlantic Data Supplies (N.B.) Ltd. for the total amount of \$39,474.00 (not including HST), that the Commission authorize the General Manager to administer and make payments associated with this purchase.

Moved by: Michel Desjardins

Seconded by: Jennifer Dingman

MOTION CARRIED

6.3 GMWC Employee Guide and Policy Manual Amendment

Motion: That the Commission approve the revised “Retirement” section of the GMWC Employee Guide and Policy Manual.

Moved by: Jennifer Dingman

Seconded by: JP Ouellette

MOTION CARRIED

7. **Consideration of Issues Separated from the Consent Agenda**

No items

8. **Supplemental Agenda**

No items

9. **Items arising from the Private Meeting**

Motion: That item 4.1 being the Motion from the Private Meeting be ratified.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

10. **Information Items**

10.1 July 2020 GMWC Newsletter

10.2 T&T Article: No more grease down the drain, advises TransAqua (June 24, 2020)

10.3 Moncton Wildcats Partnership Opportunity

10.4 GMWC Banking Services Contract

11. **Adjournment**

By consensus of the Commissioners present, it was agreed that the Public Meeting was adjourned.

The meeting adjourned at 6:14 pm

Next meeting – August 20, 2020



I, R. Kevin Rice, attest that the text of these Unapproved July 16, 2020 GMWC Public Meeting Minutes is identical to that adopted by the Commission Board.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'R. Kevin Rice', is positioned above the printed name.

R. Kevin Rice, B.Sc., CET
General Manager
TransAqua