

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Thursday, April 16, 2020 at 6:00 p.m.**
Webex Video/TeleConference

IN ATTENDANCE: David Muir, Chair
Michel Desjardins, Secretary
Jennifer Dingman, Treasurer
Bryan Inglis, Commissioner
Yves Gagnon, Commissioner
JP Ouellette, Commissioner
Kevin Rice, General Manager
Jennifer Langille, Director of Finance and Admin.

ABSENT:

1. Chairman's remarks and approval of Agenda

The Chair opened the public meeting.

Motion: That the agenda be approved as modified to add Item 4.1 from the Private Meeting to the agenda at Item 9 and Item 5.1.

Moved by: Yves Gagnon

Seconded by: Jennifer Dingman

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting – March 19, 2020

Motion: That the Minutes be approved as presented.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

2.2 Procès-verbal de la réunion ordinaire du 19 mars 2020

Motion: That the French Minutes be approved as presented.

Moved by: Michel Desjardins

Seconded by: Yves Gagnon

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

None

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for April 2020. Discussion followed and various questions asked were clarified by K. Rice.

- 4.1 Items arising listed in Appendix 1
- 4.2 General Manager Report – April 2020
- 4.3 March 2020 YTD Budget Forecast
- 4.4 March 2020 YTD Safety Update

Motion: That the Commission receive and file all Reports in the Consent Agenda.

Moved by: Jennifer Dingman

Seconded by: JP Ouellette

MOTION CARRIED

5. **Submissions by Commissioners**

- 5.1 Commissioner Gagnon submitted a request for the Commission Board to discuss the 2019 AGM and Election of the 2020 GMWC Executive. The General Manager confirmed that NBDELG advised that the 2019 AGM can be conducted at any time in 2020. The Board agreed that once the NB State of Emergency is lifted, a discussion will be held to determine when to call the AGM. The General Manager confirmed that Article 9.1 of GMWC By-law No. 1 states that the Election of the Executive occurs immediately after the AGM. The 2019 Executive has agreed to continue in their roles until after the 2019 AGM that was unanimously supported by the Board.

6. Business Matters

6.1 Environmental Insurance Policy Renewal

Motion: That the Commission award the Environmental Insurance Policy Renewal to Zurich for a 2.41-year policy in the amount of \$227,487 and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Michel Desjardins

Seconded by: Bryan Inglis

MOTION CARRIED

6.2 GMWC Pandemic Policy

Motion: That the Commission approve the GMWC Pandemic Policy as presented.

Moved by: Jennifer Dingman

Seconded by: Yves Gagnon

MOTION CARRIED

6.3 Phase 4C Design and Construction Management Contract

Motion: That the Commission award the “Detail Design and Construction Management” for the Phase 4C (Biofilter) of the Wastewater Treatment Facility Upgrade to Biological Treatment to CBCL Limited Consulting Engineers for the total value of \$116,500.00 (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Michel Desjardins

Seconded by: Jennifer Dingman

MOTION CARRIED

7. Consideration of Issues Separated from the Consent Agenda

No items

8. Supplemental Agenda

No items

9. Items arising from the Private Meeting

Motion: That item 4.1 being the Motion from the Private Meeting be ratified.

Moved by: Yves Gagnon

Seconded by: Jennifer Dingman

MOTION CARRIED

10. Information Items

10.1 T&T Article: “Don’t flush wipes: waste water experts (March 24, 2020)

11. Adjournment

By consensus of the Commissioners present, it was agreed that the Public Meeting was adjourned.

The meeting adjourned at 6:16 pm

Next meeting – May 21, 2020