

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Thursday, February 20, 2020 at 6:10 p.m.
at the TransAqua Riverview Operations Centre Boardroom**

IN ATTENDANCE: David Muir, Chair
Michel Desjardins, Secretary
Jennifer Dingman, Treasurer
Yves Gagnon, Commissioner (teleconference)
JP Ouellette, Commissioner
Kevin Rice, General Manager (teleconference)
Jennifer Langille, Director of Finance and Admin.

ABSENT: Bryan Inglis, Commissioner

1. Chairman's remarks and approval of Agenda

The Chair opened the public meeting.

Motion: That the agenda be approved as modified to add Items 4.2 and 4.3, from the Private Meeting to the agenda at Item 9.

Moved by: Jennifer Dingman

Seconded by: Michel Desjardins

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting – January 16, 2020

Motion: That the Minutes be approved as presented.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

2.2 Procès-verbal de la réunion ordinaire du 16 janvier 2020

Motion: That the French Minutes be approved as presented.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

None

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for February 2020. Discussion followed and various questions asked were clarified by K. Rice.

4.1 Items arising listed in Appendix 1

4.2 General Manager Report – February 2020

4.3 GMWC Organization Structure

Motion: That the Commission receive and file all Reports in the Consent Agenda.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

5. **Submissions by Commissioners**

None

6. Business Matters

6.1 2019 Annual Report – Final Draft

Motion: That the Commission approve the 2019 Annual Report as presented.

Moved by: Jennifer Dingman

Seconded by: Michel Desjardins

MOTION CARRIED

6.2 2019 AGM Presentation – Final Draft

Motion: That the Commission approve the 2019 AGM Presentation as presented.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

6.3 GMWC IT Incident Response Policy

Motion: That the Commission approve the GMWC IT Incident Response Policy as presented.

Moved by: Michel Desjardins

Seconded by: Jennifer Dingman

MOTION CARRIED

6.4 Phase 3B Roof Installation Contract

Motion: That the Commission accept the quotation for the Phase 3B Building Roofing from Flynn Canada for the total amount of \$174,721.00 (not including HST) and that the Commission authorize the Mechanical and Electrical contractor (Black & McDonald) to purchase this construction service under their Master Agreement with TransAqua and authorize the General Manager to administer and make payments associated with this purchase.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

6.5 Phase 3B Blower Building Doors and Windows Contract

Motion: That the Commission accept the quotation for the Phase 3B Blower Building Doors and Windows Contract from Royal Door for the total amount of \$90,250.00 (not including HST) and authorize the General Manager to administer and make payments associated with this purchase.

Moved by: Jennifer Dingman

Seconded by: Michel Desjardins

MOTION CARRIED

6.6 Phase 3A North and South Access Gallery Masonry Contract

Motion: That the Commission award the Phase 3A North and South Access Gallery Masonry Contract to Acadia Bricklayers for the total price of \$68,383.35 (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

6.7 Waterproofing and Crack Repair Contract

Motion: That the Commission approve the negotiated rates for the Waterproofing and Crack Repair Contract from Alternative Concrete Technologies Ltd. in the amount of \$160,000 (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: JP Ouellette

Seconded by: Jennifer Dingman

MOTION CARRIED

6.8 Sludge Mixing Equipment Contract

Motion: That the Commission accept the quotation for the Sludge Hydraulic Mixing System from John Brooks Company Limited for two (2) complete Hydraulic Mixing Systems with installation by Black & McDonald for a total amount of \$314,176 (not including HST), and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Jennifer Dingman

Seconded by: JP Ouellette

MOTION CARRIED

7. Consideration of Issues Separated from the Consent Agenda

No items

8. Supplemental Agenda

No items

9. Items arising from the Private Meeting

Motion:

That items 4.2 and 4.3 being the Motions from the Private Meeting be ratified.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

10. Information Items

- 10.1 January 2020 GMWC Newsletter
- 10.2 French Language Social Media Advertising
- 10.3 Approved Minutes of the Technical Committee meeting of September 11, 2019
- 10.4 GMWC Fats, Oil and Grease Brochure
- 10.5 GMWC Garburator Brochure
- 10.6 GMWC Household Wipes Brochure
- 10.7 GMWC Compost Booklet

11. Adjournment

By consensus of the Commissioners present, it was agreed that the Public Meeting was adjourned.

The meeting adjourned at 6:35 pm

Next meeting – March 19, 2020