



GREATER MONCTON
WASTEWATER
COMMISSION

COMMISSION
DES EAUX USÉES
DU GRAND MONCTON

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Thursday - August 21, 2014 - 4:00 pm**
Compost Site Operations Centre

IN ATTENDANCE: Winston Pearce, Chair
Chanel Michaud, Treasurer
Clarence Sweetland, Secretary
Brian Hicks, Commissioner
Daniel Bourgeois, Commissioner
Julie Thériault, Commissioner
Bernard LeBlanc, General Manager, GMSC

The Chair welcomed everyone to the meeting.

1. Chair's remarks and Approval of Agenda

The agenda was reviewed. To move Item 4.2.1 to the Private Agenda.

It was **Moved By:** D. Bourgeois and **Seconded By:** J. Thériault to approve the agenda as modified. **CARRIED**

2. Minutes of Meeting

2.1 Procès - Verbal de la réunion annuelle générale du 21 mars 2014
(Revue seulement)

2.2 Minutes of Meeting - July 17, 2014

At page 6, item 6.1.4, second paragraph to read as follows:

Discussion followed. It was suggested and agreed to by all present that the GMWC request the results of flowback water sampling and the Environmental Impact Assessment that was conducted by the Department of Environment and to start the discussion on this topic as soon as possible.

It was **Moved By:** J. Thériault and **Seconded By:** D. Bourgeois to approve the minutes as modified. **CARRIED**

2.3 Procès - Verbal de la réunion du 17 juillet 2014

It was **Moved By:** J. Thériault and **Seconded By:** C. Michaud to approve the French minutes as modified. **CARRIED**

3. Matters Arising

All items are dealt with separately as agenda items or will be dealt with at future meetings. Item VII to be covered in the Private Meeting.

4. Capital Construction Program, Engineering Studies

4.1 Capital Projects

4.1.1 Capital Construction Program 2014 - Progress Report

B. LeBlanc presented the updated spreadsheet entitled GMSC 2014 Capital Program - Projects in Planning/Pre-Design/Design Phase. He then opened the floor to questions and/or comments concerning its content.

Several questions asked were clarified by B. LeBlanc.

4.1.2 Gantt Chart - Schedule of 2014 Major Capital Projects

The chart was reviewed. B. LeBlanc advised that everything is moving according to plan. He indicated a lot of capital money budgeted may not be used this year as we are waiting for a decision as to whether we are going P3 or Building Canada or on our own.

4.1.3 CBCL Biological Treatment Project Update

B. LeBlanc advised that following discussion with CBCL he was informed that we will receive the final report at the end of September.

4.2 Equipment and Contracts - Recommendations and Awards

4.2.1 Web site updating and branding development - Award

This item moved to the Private Meeting agenda.

4.2.2 Compost Facility Site Work RFQ - Enclosure (GMWC-COMP 2014-001) Award

B. LeBlanc presented the GMWC Compost Facility 2014 Construction Program Status Report. He indicated three bidders were invited to submit quotations but only two submitted bids. The summary of the projects, the design status, construction status and amounts budgeted were reviewed.

Discussion followed and questions asked were clarified.

It was **Moved By:** C. Sweetland and **Seconded By:** J. Thériault to ratify the recommendation of management to accept Modern Construction (1983) Ltd. for this project. **CARRIED**

4.2.3 Compost Facility Site Work RFQ - Walkway (GMWC-COMP 2014-03) Award

A copy of a letter dated August 6, 2014 received from R.V. Anderson was circulated for information purposes.

4.3 Engineering Studies/Reports

4.3.1 Future Conveyance and Combined Sewer Overflow Strategy RFP 2014-04 Recommendation

B. LeBlanc presented the Proposal Evaluation GMWC Future Conveyance and Combined Sewer Overflow Strategy Report. He advised that 5 proposals were received and evaluated by a committee made up of Management, Technical and Financial personnel of the Commission and

that 4 proponents were further evaluated by a presentation and interview.

The report was reviewed in detail and considerable discussion followed. Questions asked were clarified by B. LeBlanc.

It was **Moved By:** D. Bourgeois and **Seconded By:** C. Michaud that RV Anderson be awarded the contract for the development of the Future Conveyance and Combined Sewer Strategy for the GMWC per RFP 2014-04 at a cost of \$214,120.00 plus HST. **CARRIED**

5. Financial and Administration

5.1 Monthly Financial Report - July 2014

The financial report was reviewed. B. LeBlanc highlighted some items in the financial report for the year to date and the month.

- Septic hauler revenue
- Maintenance & service contract expenses
- Professional fees

5.2 Investment update

B. LeBlanc presented a memo dated 19 August 2014 with respect to Investment Recommendations and Discussion. He outlined the existing investment and the current investment opportunity. He advised that GMWC does not currently have an investment policy and indicated that this is something that should be developed.

Considerable discussion followed. C. Michaud advised that an investment policy should be put in place as soon as possible. All present were in agreement with this suggestion.

Management will meet with C. Michaud to prepare a draft policy which will be presented to the Commission at its September meeting.

5.3 Election of officers

Deferred for later discussion.

6. Other - General

6.1 General Manager Report - August 2014

The report was reviewed and B. LeBlanc provided some further details on the highlighted points.

B. LeBlanc applauded the Chair, C. Sweetland and the Board for being able to arrange meetings, on very short notice, with MLA's and MP's immediately following last month's Commission meeting.

D. Bourgeois expressed appreciation to B. LeBlanc for his excellent efforts in providing such detailed and comprehensive reporting to the Commission. All present were in complete agreement with this comment.

6.1.1 Compost Site Open House date

B. LeBlanc circulated a memo entitled Proposed/Revised Branding Launch Approach and Key Dates.

The key dates, timing and events items were reviewed. Following discussion it was agreed that the key stakeholder brand launch and breakfast to be rescheduled between the dates of October 1st and 3rd.

6.1.2 Compost Site Business Case

B. LeBlanc presented a Compost Site Business Case report with respect to the Delong Drive Composting Facility.

The report was reviewed and discussed in detail. Questions asked were clarified by B. LeBlanc.

It was **Moved By:** D. Bourgeois and **Seconded By:** J. Thériault that the GMWC issue an RFP in the winter months for the bulk sale of some or all of the 2015 production of the GMWC compost, including options where we could share in the revenue from the sale of top soil and/or allow proponents to "mix the product" at our site and distribute it for sale.

CARRIED

6.1.3 Atlantic Industrial Services EIA Update

B. LeBlanc informed the Commission that Atlantic Industrial Services (AIS) applied for an Environment Impact Assessment (EIA) and GMWC received notice of this on June 10, 2014.

As part of the EIA process, the GMWC put forward its comments on June 26, 2014.

A report detailing the response to the first round of EIA questions was circulated. B. LeBlanc advised that the GMWC has to respond to the province on the EIA by August 27, 2014.

Considerable discussion followed.

B. LeBlanc together with management will provide the Commission at its September meeting with some recommendations on the legal issues and how the GMWC should handle this matter.

6.2 Feedback on Request for Support to Councils, MLA's, MP's, Province

6.2.1 Building Canada Program Province of New Brunswick Update Sept 17th Meeting

B. LeBlanc circulated a three page summary of the GMWC's application for the New Building Canada Fund.

Some discussion followed. The Chair and Commission members are welcome to attend the luncheon/meeting with on September 17, 2014 with NB RDC.

6.2.2 Letters to MLA and MP

Information purposes.

6.3 Gabbey Report - Commission Review

6.3.1 Update regarding Cost Sharing and Jurisdiction recommendations Letter to Municipalities

B. LeBlanc advised that as a follow-up to last month's meeting a letter dated August 11, 2014 was sent to all three municipalities concerning cost sharing of projects. A response from each municipality was requested prior to the September 18, 2014 Commission meeting.

No responses have been received to date.

7. Information Items

- 7.1 Payables - August 2014 Payables
- 7.2 GMWC Press release regarding contaminated product in collector and treatment plant - August 5th
- 7.3 CBC News - "Moncton illegal heavy oil dump cost city over \$54K" - August 5, 2014
- 7.4 CBC News - "Wastewater treatment company seeks to dump 30M litres in NB" - August 6, 2014
- 7.5 Telegraph Journal - "City takes next step to clean water" (SJ P3 water update) - August 6, 2014
- 7.6 Telegraph Journal - "Town sewer system lacks backup generators" (St Stephen) - August 7, 2014
- 7.7 CBC News - "Diesel spilled in Moncton sewers" - August 7, 2014
- 7.8 Times Transcript - "Diesel spilled in Moncton sewers" - August 8, 2014
- 7.9 Times Transcript - "Track down diesel dumpers" - August 8, 2014
- 7.10 Telegraph Journal - "Fracking wastewater aimed at sewer system" - August 8, 2014
- 7.11 Times Transcript - "Metro grapples with frack waste proposal" - August 11, 2014
- 7.12 NBASGA Media release - August 11, 2014
- 7.13 Water Environment Federation - Fracking Fact Sheet
- 7.14 Times Transcript - "Dieppe studies fracking wastewater proposal" - August 11, 2014
- 7.15 Telegraph Journal - "Flowback content from fracked wells seen as integral to Dieppe proposal" - August 13, 2014
- 7.16 L'étoile - "L'eau du Grand Moncton est-elle en sécurité?" and (Réunion houleuse à Dieppe) - August 14, 2014
- 7.17 Times Transcript - "Can cities ban frack water from sewers" - August 15, 2014
- 7.18 Times Transcript - "Diesel dump culprit likely won't be found" - August 15, 2014
- 7.19 NBASGA Media release - "More serious questions arise concerning Atlantic Industrial Services waste water dumping proposal" - August 18, 2014

7.20 Times Transcript - Miscellaneous articles, editorials, and letters to editor -
August 19, 2014

8. Private Meeting

MOTION TO MOVE TO “PRIVATE” MEETING

It was **Moved By:** C. Michaud and **Seconded By:** J. Thériault to adjourn the
general meeting and move to “Private” meeting. **CARRIED**

The meeting went to “Private” meeting at 6:30 p.m. and ended at 7:20 p.m.

It was **Moved By:** J. Thériault to adjourn the general meeting.

Next meeting September 18, 2014 at 4:00 p.m.

The meeting adjourned at 7:20 p.m.