



**GREATER MONCTON SEWERAGE COMMISSION  
APPROVED MINUTES OF EXTRAORDINARY MEETING  
TO CONSIDER PROPOSALS RECEIVED FROM RFP 2013-01  
FOR ENGINEERING PRE-DESIGN AND DETAIL DESIGN OF  
WASTEWATER TREATMENT FACILITY UPGRADE TO BIOLOGICAL TREATMENT**

**DATE:** Thursday - January 30, 2014 - 4:00 pm  
Wastewater Treatment Facility

**IN ATTENDANCE:** Winston Pearce, Chair  
Chanel Michaud, Treasurer  
Daniel Bourgeois, Commissioner  
Brian Hicks, Commissioner  
Julie Thériault, Commissioner  
Clarence Sweetland, Secretary  
Bernard LeBlanc, General Manager, GMSC  
Conrad Allain, Director Technical Services

The Chair welcomed everyone to the meeting and introduced the members of the evaluating team. The team consisted of the following Staff members: Bernard LeBlanc, Conrad Allain, Marc Hebert, Mike Asplet, Peter Brown, Patricia Casas along with two Commissioners Julie Thériault and Winston Pearce who were included as observers.

1. Chair's remarks and Approval of Agenda

The agenda was reviewed. No changes or additions were made.

It was **Moved By:** C. Michaud and **Seconded By:** B. Hicks to approve the agenda as presented.

**CARRIED**

2. Discussion of Privacy Issues

Following a brief discussion it was agreed by all that the discussion of matters concerning the proposals received from the various companies to our Request For Proposals (RFP #2013-01) should be held in the Private Meeting.

The following members of the evaluating team, M. Hebert, P. Brown, P. Casas, M. Asplet, left the meeting.

**MOTION TO MOVE TO "PRIVATE" MEETING**

It was **Moved By:** J. Thériault Michaud and **Seconded By:** C. Michaud to adjourn the general meeting and move to "Private" meeting.

**CARRIED**



The meeting went to "Private" meeting at 4:15 p.m. and ended at 5:05 p.m.

3. Review of RFP 2013-01 Proposal Evaluation

3.1 Review

This was discussed in the Private Meeting.

3.2 Award of Contract

**MOTION**

It was **Moved By:** D. Bourgeois and **Seconded By:** C. Michaud that the Greater Moncton Sewerage Commission enter into a contract for engineering services with CBCL to complete the Pre-Design Phase of the Wastewater Treatment Facility upgrade to Biological Treatment which will allow it to meet federal effluent regulations as well as discharge objectives laid out in the Request For Proposal RFP#2013-01 by the 2020 deadline.

And that the Greater Moncton Sewerage Commission accept the pricing and work plan provided by CBCL for detail design and to award the Detail Design following satisfactory completion of the Pre-Design and subject to the GMSC proceeding on a conventional procurement model of design, bid, build.

And that this initial phase be awarded at their proposed upset price of \$350,000 (excluding H.S.T.) and subject to the above that the quoted price for detail design be set as \$2,000,000 (excluding H.S.T.).

It is also recommended that management may allow change orders to accommodate changes to the scope of work or additional work outside of the original scope of work up to a total expenditure level of \$ \_\_\_\_\_ for Pre-Design.

It is also recommended that management be authorized to opt for an external peer review during the Pre-Design phase, should it be deemed appropriate, and that a budget of up to \$ \_\_\_\_\_ be provided for this purpose.

for  
**RIEPP - ACT**  
**Section 25 (1)**

**RIEPP - ACT**  
**Section 25 (1)**

**CARRIED**



### 3.3 Communication of Decision

B. LeBlanc circulated a News Release in DRAFT form. After much discussion it was decided that B. LeBlanc will clarify with legal counsel regarding what is appropriate to be disclosed and also to have counsel review the summary document to ensure that we have the right form of contract.

It was **Moved By:** J. Thériault to adjourn the meeting.

**The meeting adjourned at 5:20 p.m.**